**EAST LAKE COMMUNITY LIBRARY**

**ADVISORY BOARD MEETING – AUGUST 14, 2018**

**Minutes**

* Call to Order 6pm
* Members present**:** Barbara Cole, Jackie Waldfogel, Daniel Wendol,

 Carole Cosenza, John Sykes, Roger Johnson, Lisa McCarthy, Lois Eannel

* Approval of July minutes - Approved with Corrections Motion- Roger Second - John
* PHCSA Report - Barbara Cole - Annual Directors Review- due by the end of August. Compensation Committee of PHCSA will meet to review Director’s salary ranges.
* Friends’ Report - Barbara Cole – FOELCL is doing well - trying to involve more volunteers, trick or trunk on October 19th; Santa Visit in the works for December.
* Foundation Report - Roger Johnson - Bowling in September on the 23rd; emphasis on Shelf for Myself - Friends will send an e-mail blast to advertise.
* Director’s Report - Lois Eannel - New staff members are needed - 3 positions are posted ( 2 are part time). Installing temporary HVAC system and stocking permit is coming soon. Summer went great, overall the special events days were a huge success. Big push for Strategic Planning ( a 4 year plan) to begin in September.
* **Old Business**
* Parking lot update- bids are due by Friday 10 am
* FY19 Budget Approval Approved Motion-Carole Second- Roger
* Grant Applications - status- Lowe's in process, Home Depot grant wasn't approved at this point.

* **New Business**
* Director’s Review/Staff Evaluations- Due by end of the month
* Visual Strategic Plan - FOELCL Funded - 4 year plan - format is visual -
* Monthly Statistics/Traffic Count

 Financials - July 2018 Approved Motion - Carole Second - Roger

* Warrants Report
* Budget vs. Actual
* Balance Sheet

Adjournment at 7:45 PM - Next meeting scheduled for Tuesday, Sept. 11, at 6:00 PM.