FRIENDS OF EAST LAKE COMMUNITY LIBRARY, INC.

4125 East Lake Road, Palm Harbor, FL.

Thursday, **February 11, 2021** at 10:00 AM

\* Barbara Cole, President \* Joan McCarthy, Director At Large Sharon Bressen

🞎 Joan Lawler, Vice President \* Pat Salvior, Director At Large

\* Jerry Griffin, Secretary \* Barbara Schultz, Director At Large

🞎 Vacant, Treasurer \* Susan Wolf, Director At Large

\* Marcia Giza, \* Lois Eannel, ELCL Director

\* Michelle Malacinsky, Director At Large  🞎 Daniel Wendol, Chairman – Advisory Board

 \* Karen Fulton, Interim Friends Bookkeeper

\* in attendance

BYLAWS – ARTICLE II – PURPOSE

The purpose of the Friends shall be to promote and enhance library services and facilities of ELCL, to foster closer relationships between the library and its community, and to raise funds in support of the library, its materials and resources.

**Minutes**

**Welcome and Call to Order** Barbara Cole

**Approval of Minutes** – **December 2020 Annual Meeting** moved Joan McCarth**y,** seconded, Michelle Malacinsky, approved**.**

**December 20020 Board Meeting** moved Barb Schultz, seconded Pat Salvior, approved

**Reports**

Library Director’s Report (attached0 Lois Eannel

President’s Report, discussed areas needing clarification in communications

Bookkeepers Report (attached) Karen Fulton

^Moved Joan McCarthy, seconded Jerry Griffin that the 2020 accumulated funds be used for 2021 expensed, approved

^Conflict of interest forms will be distributed to be returned to Friends end of Feb. 2021

^The registered agent for the receipt of legal documents will be the secretary

^Motion by Joan McCarthy, seconded Michelle Malacinsky that check approval authority would be Marcia Giza, Barb Cole and the treasurer to be named later using Sun Trust Bank, approved.

 CCS Coordinator Report Barbara Schultz

Meeting to be called by Lois Ennel with Barb Schultz, Barb Cole and appropriate foundation members to improve communications

 Membership Report (attached) Pat Salvior

Book Nook Report (attached) Joan McCarthy

Donations,eBay,Amazon & Baskets Report Susan Wolf

EBay issues requesting additional information, impact of exiting ebay sales or other strategy to be investigated

 Newsletter Report (5 minutes) B. Cole for Joan Lawler

 Article suggestions updates of five year strategic plan, application of Friends donations for library support,

 Facebook Report (attached) Sharon Bressen

 Good response on baskets, book nook activities, keep Sharon informed and stress photos

 Advisory Board to support restoration of funds due to elimination of fines

 Foundation golf ball drop planned for 2/28/21 from 3-5 pm Lois Eannel

**Unfinished Business**

Notion by Joan McCarthy to change the fiscal year mention in section 1, article 4 in the bylaws to be from October 1 to September 30, seconded Marcia Giza, approved. Officers terms will also change.

**New Business**

 ^The Winn Dixie community bag program will be further evaluated by Barb Cole for location..

^Hard copies of appropriate password will be stored in the library safe.

 Acknowledging contributions/membership

If the contribution is included with a membership application it will be acknowledged by the membership chairman, all other donations by the secretary

 New Procedures at Front Desk for Friends Transactions will be logged and funds placed in theFriends drawer, envelopes will only be used for special projects such as concerts.

**Adjournment** moved Jerry Griffin, seconded Barb Schultz

Next Friends’ Board Meeting – **April 8, 2021** at 10:00 AM

Jerry Griffin, secretary